

**SSA 2023 SASK SNOW SHOW – November 3 & 4**  
**Rules and Regulations**

**MOVE IN – subject to change with more information including an access and parking map available in October.**

- **MANDATORY CHECK IN WITH THE SSA SHOW MANAGERS IS REQUIRED PRIOR TO ACCESS.**
- **Large Overhead Doors** on the East Side of the building are the main access for vehicles and trailers accessing booths.
- **Manufacturers move in:** November 1<sup>st</sup> from 8:00am - Midnight. November 2<sup>nd</sup> from 8:15am - Midnight
- **Large Exhibitors move in:** November 2<sup>nd</sup> from 8:15am - Midnight. Please contact the show manager if you have questions or concerns.
- **Small Exhibitors move in:** November 3<sup>rd</sup> from 8:00am to Noon, access from overhead Doors #1 and #2 or main doors.
- **All Exhibitors MUST have booths ready for display by 1:00 PM on Friday for show opening at 2:00 PM.**
- **Move out, All Exhibitors:** November 4<sup>th</sup> from 7pm – midnight and November 5<sup>th</sup> from 7am - noon.

**BOOTH INFORMATION**

- **A Basic 110V power outlet** will be provided in each booth at no charge with no action required by the exhibitor.
- **Additional power** may be ordered directly from Prairieland Park. (form on [www.sasksnowshow.com](http://www.sasksnowshow.com))
- **Wireless internet** is provided to all exhibitors at no charge, which may or may not be suitable for running retail operations.
- **Hardwired internet** may be ordered directly from Prairieland Park. (form on [www.sasksnowshow.com](http://www.sasksnowshow.com))
- **Sign hanging** will occur on Thursday only, please schedule accordingly with Prairieland Park. (form on [www.sasksnowshow.com](http://www.sasksnowshow.com))
- Exhibitors may use their own booth furnishings, or order directly from Hub City Display. (forms on [www.sasksnowshow.com](http://www.sasksnowshow.com))
- 10'x10' booths will include 8' high back drape and one or two 4' high side drapes to divide booths as required.
- Bulk booths on the interior layout will include drapes – as deemed appropriate by the SSA Show Manager.
- Bulk booths on the exterior perimeter may include drapes as required – contact the SSA Show Manager to arrange.
- Absolutely no running of engines will be allowed in the building after move in is complete, and batteries must be disconnected.
- The SSA will provide building security from 5:00 PM on Thursday until 12:00 PM on Sunday.
- The building will be locked after show hours, however the SSA will not be responsible for theft or damages.
- **Removal or alterations to displays will not be permitted prior to the show closing at 7:00 PM on Saturday.**
- All exhibitor contents and booths must be removed by noon on Sunday.

**CONDITIONS - EXHIBITORS**

- Exhibitors are not to sublet booth space without the prior permission of the SSA.
- Exhibitors are not required to obtain a transient trader license from the City of Saskatoon.
- Exhibitors are responsible for their own tables, chairs, carpets, etc., 220 volt/50 amp electrical and any booth furnishings.
- Exhibitors are required to keep their own booths swept and clean, the SSA will have the aisles kept clean.
- Exhibitors are required to have at least one staff in their booth at all times during show hours.
- Exhibitors are required to confine their products and presentation within their booth space.
- All goods shipped to the show must be clearly marked with the name of the exhibitor and the number of their space.
- Goods must NOT be shipped to the show for shipping charges to be paid on arrival as these will not be accepted by the SSA.
- Exhibitors that will be direct selling to the consumer and do not have a permanent Saskatchewan Provincial Sales Tax Number (PST) must have a temporary PST number. An application form is obtainable by calling the Department of Finance at 1-800-667-6102.
- Exhibitors are responsible to have liability/property/loss/theft/fire/vandalism/insurance which must contain a minimum one million dollars liability insurance for personal injury or property damage.
- Exhibitors agree to abide by all rules adopted by the SSA in the best interest of the show and agree that the SSA shall have the final decision in adopting any rule or regulation deemed necessary prior, during and after the show.

**CONDITIONS – SSA**

- SSA assumes no responsibility for loss or damaged goods before, during the period of the show, or after closing.
- SSA reserves the right to sell booth space on a first come, first served basis.
- SSA reserves the right to approve booth space applications from any and all exhibitors.
- SSA reserves the right to alter or change the space assigned to the exhibitor.
- SSA reserves the right to remove or refuse any part of, or all displays which it deems to be unsafe, distasteful, not appropriate, or in conflict with the overall promotion of the show without refund or consideration to the exhibitor.
- SSA reserves the right, at any time and for any reason, to alter or remove exhibits or any part thereof, including printed materials, product signs, lights or sound and to expel exhibitors and/or their personnel if, in the SSA's opinion and sole discretion, their conduct or presentation is objectionable to other show participants or, for any other reason.
- SSA reserves the right to change the date or dates, upon which the show is to be held and shall not be liable in damages or otherwise by reason of any such change. In addition, SSA shall not be liable in damages or otherwise for failure to carry out the terms of this agreement in whole or in part where caused directly or indirectly by or consequence of fire, storm, flood, war, rebellion, insurrection, riot, civil commotion, strike or by any cause whatsoever beyond the control of the SSA.

**CONTRACT - EXHIBITOR AND SSA**

- Contracts may be canceled by the exhibitor, provided written notice is received by the SSA at least three months prior to the first day of the show, in which case all monies paid by the exhibitor to the SSA will be refunded. By canceling this contract, the exhibitor forfeits all rights or claims to the allocated space and the SSA is free to rent it to others.
- **In the event of cancellation of the 2023 Sask Snow Show, all monies paid by the exhibitor to the SSA will be fully refunded.**